

**London Borough of Brent
Summary of Decisions taken by the Cabinet
on Monday 8 February 2016**

PRESENT: Councillor Butt (Chair), Councillor Pavey (Vice-Chair) and Councillors Denselow, Hirani, Mashari, McLennan, Moher and Southwood

ALSO PRESENT: Councillors Agha, Jones, W Mitchell Murray and Warren

Agenda Item No	Item	Ward(s)	Decision
4.	Budget 2016/17 and Council Tax	All Wards	<p>1.1. Agree an overall 3.99% increase in the Council's element of council tax for 2016/17 with 2% as a precept for Adult Social Care and a 1.99% general increase.</p> <p>1.2. Agree that if the 2% adult social care precept in the Council's element of council tax is rejected, Adult Social Care expenditure will be cut by £1.9m in 2016/17 from the levels proposed in this paper.</p> <p>1.3. Agree the General Fund revenue budget for 2016/17, as summarised in Appendix B.</p> <p>1.4. Agree the cost pressures and savings detailed in Appendix D and dedicated schools' grant as set out in section six.</p> <p>1.5. Agree the revisions set out in paragraphs 6.3, 6.4 and 6.5 to the savings originally proposed in the budget set in the 2015/16 budget.</p> <p>1.6. Agree the revision set out in paragraphs 6.6 to remove saving</p>

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			<p>MGF02 from the 2017/18 and 2018/19 budget proposals.</p> <p>1.7. Note the Chief Finance Officer's assessment of risks as set out in Appendix E.</p> <p>1.8. Note the report from the Budget Scrutiny Panel in Appendix F</p> <p>1.9. Note the results of consultation as set out in section 9</p> <p>1.10. Agree the budgets for central items as detailed in Appendix G.</p> <p>1.11. Agree the capital programme as set out in Appendix J.</p> <p>1.12. Agree the Treasury Management Strategy and the Annual Investment Strategy for 2016/17 set out in Appendix K.</p> <p>1.13. Agree the Prudential Indicators measuring affordability, capital spending, external debt and treasury management set out in Appendix L</p> <p>1.14. Note the advice of the Chief Legal Officer as set out in Appendix M</p> <p>1.15. Agree the categorisation of Earmarked Reserves and Provisions set out in Appendix N</p> <p>1.16. Agree the schedules of fees and charges set out at Appendix Q</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 8 February 2016 (continued)

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			<p><i>For Council</i></p> <p>These recommendations only include a provisional Council Tax level for the GLA as its final budget was not agreed when this report was dispatched. This means that the statutory calculation of the total amount of Council Tax under Section 30(2) of the Local Government Finance Act 1992 may be amended by the final Greater London Authority precept.</p> <p>1.17. In relation to the council tax for 2016/17 we resolve:</p> <p>That the following amounts be now calculated by the Council for the year 2016/17 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992 as amended:</p> <p>(a) £1,025,870,075 being the aggregate of the amount that the Council estimates for the items set out in Section 31A(2) of the Act.</p> <p>(b) £927,580,000 being the aggregate of the amounts that the Council estimates for the items set out in Section 31A(3) of the Act.</p> <p>(c) £98,290,075 being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.</p> <p>(d) £1,101.24 being the amount at (c) above, divided by</p>

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			<p>the amount for the taxbase of 89,254, agreed by the General Purposes Committee on the 25th Jan 2016, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year.</p> <p>(e) Valuation Bands</p> <table border="1" data-bbox="1167 675 2040 884"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>F</th> <th>G</th> <th>H</th> </tr> <tr> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> <th>£</th> </tr> </thead> <tbody> <tr> <td>734.16</td> <td>856.52</td> <td>978.88</td> <td>1,101.24</td> <td>1,345.96</td> <td>1,590.68</td> <td>1,835.40</td> <td>2,202.48</td> </tr> </tbody> </table> <p>being the amounts given by multiplying the amount at (d) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.</p> <p>1.18. That it be noted that for the year 2016/17 the proposed Greater London Authority precepts issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, in respect of the Greater London Authority, for each of the categories of dwellings are as shown below:</p>	A	B	C	D	E	F	G	H	£	£	£	£	£	£	£	£	734.16	856.52	978.88	1,101.24	1,345.96	1,590.68	1,835.40	2,202.48
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			<p>(a) That the Chief Finance Officer be and is hereby authorised to give due notice of the said council tax in the manner provided by Section 38(2) of the 1992 Act.</p> <p>(b) That the Chief Finance Officer be and is hereby authorised when necessary to apply for a summons against any council tax payer or non-domestic ratepayer on whom an account for the said tax or rate and any arrears has been duly served and who has failed to pay the amounts due to take all subsequent necessary action to recover them promptly.</p> <p>(c) That the Chief Finance Officer be and is hereby authorised to collect revenues and distribute monies from the Collection Fund and is authorised to borrow or to lend money in accordance with the regulations to the maximum benefit of each fund.</p> <p>1.20. That in the event that the GLA sets a different council tax precept to that set out in this report (which was the published provisional amount at the date of despatch) that authority be delegated to the Chief Finance Officer to vary the amounts at 1.18, but only insofar as to reflect the GLA decision, and to make consequential, but no other, amendments to the amounts at 1.19.</p>
5.	Shared Procurement Service	All Wards	(i) that the provision of its procurement service be delegated to the London Borough of Harrow with effect from 1st April 2016 or such other date as may reasonably be agreed with the London Borough of Harrow;

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			<p>(ii) that approval be given to enter into an Inter Authority Agreement confirming the terms of the delegation of the provision of its procurement service to the London Borough of Harrow;</p> <p>(iii) that authority be delegated to the Director Performance, Policy and Partnerships in consultation with the Chief Finance Officer and Chief Legal Officer to negotiate the precise terms of the Inter Authority Agreement for a Procurement Shared Service between the London Borough of Brent, the London Borough of Harrow and Buckinghamshire County Council as set out in the Business Case at Appendix A.</p> <p>(iv) that the proposed staffing arrangements including the transfer of procurement staff currently employed by the London Borough of Brent to the London Borough of Harrow as set out at paragraphs 3.6 and 3.7 be noted.</p>
6.	Authority to award contracts for Advice and Guidance Services in Brent	All Wards	<p>(i) that approval be given to the award of the contract for the delivery of Advice and Guidance Services in Brent: Generalist and Specialist Legal Advice to Brent Citizens Advice Bureau, effective from 1 April 2016, for an initial period of three (3) years with an option to extend the contracts for a further two (2) successive one (1) year periods;</p> <p>(ii) that approval be given to the award of the contract for the delivery of Advice and Guidance Services in Brent: Brent Advice Partnership to Brent Citizens Advice Bureau, effective from 1 April 2016, for an initial period of three (3) years with an option to extend the contracts for a further two (2) successive one (1) year periods.</p>
7.	Voluntary sector Initiative Fund - Local Grants 2016 - 2018	All Wards	that agreement be given to the continuation of the Voluntary Sector Initiative Fund – Local Grants from 2016 with the following changes:

London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 8 February 2016 (continued)

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			<ul style="list-style-type: none"> • Alignment of the priorities of the grant programme to the priorities of The Borough Plan 2015 - 2019 • A decrease of the total annual amount of funding available of £168K. • A change of term of grant funding from 3 years to 2 years • To maintain the maximum grant available at £25K per year per project • An introduction of a grant condition of paying all staff funded through the grant the London Living Wage <p>that agreement be given to £50K of the Local Grants funding being allocated to support the implementation of the Community Action Groups.</p>
8.	Authority to market the Sports Club at the Gladstone Youth and Community Centre under the Council's Community Asset Transfer (CAT) Policy	Mapesbury	<p>(i) that approval be given to the marketing of the Sports Club at the Gladstone Youth and Community Centre as a CAT opportunity for a seven year lease, as per 3.9 of the report;</p> <p>(ii) that it be noted that, following marketing through a non binding informal tender process, the final decision to let the asset on the agreed terms will be placed before Cabinet for approval;</p> <p>(iii) that officers advertise in the local newspaper in accordance with Section 123 of the Local Government Act 1972, the Sports Club as shown on the Site Plan Appendix II and in the event of objections they be considered by the Strategic Director of Resources unless in the opinion of the Strategic Director of Resources significant objections are received in</p>

London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 8 February 2016 (continued)

Agenda Item No	Item	Ward(s)	Decision
			which case this should be reported back to the Cabinet for it to consider.
9.	Authority to market Northwick Park Pavilion (Main Hall and Ancillary Areas) under the Council's Community Asset Transfer (CAT) Policy	Preston	<p>(i) that approval be given to the marketing of the Northwick Park Pavilion (Main Hall and Ancillary Areas) as a CAT opportunity for a seven year lease, as per 3.10 of the report;</p> <p>(ii) that it be noted that following marketing through a non binding informal tender process, the final decision to let the asset on the agreed terms will be placed before Cabinet for approval;</p> <p>(iii) that officers advertise in the local newspaper in accordance with Section 123 of the Local Government Act 1972, the land shown edged on the Site Plan Appendix III and in the event of objections they be considered by the Strategic Director of Resources, unless in the opinion of the Strategic Director of Resources significant objections are received, in which case this should be reported to Cabinet for it to consider.</p>
10.	Performance Report 2015/16 (Quarters 2 and 3)	All Wards	<p>(i) that the performance information contained in this report be noted and agreement given to the remedial actions as necessary;</p> <p>(ii) that the current and future strategic risks associated with the information provided be noted and agreement given to the remedial actions as appropriate.</p>
11.	Variation of Barnardo's contract to include Crèche Services	All Wards	that approval be given to the variation of the contract for the operation and management of Brent's Children's Centres with Barnardo Services Limited commencing on 5 October 2015 to allow the inclusion of the management and provision of crèche services.
12.	Brent Council's School Admission Arrangements for 2017/18.	All Wards	(i) that the results of the consultation carried out from 23 November 2015 to 4 January 2016 be considered and noted;

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			<p>(ii) that the oversubscription criteria for community primary schools for 2017/18 be amended to include children of staff at criterion 5. The impact of the introduction of this criterion will be monitored in relation to the impact on vulnerable children;</p> <p>(iii) that children who attract pupil premium funding are not prioritised in the arrangements for admission in 2017/18, but the impact of not introducing this criterion will be monitored in relation to the impact on vulnerable children;</p> <p>(iv) that further amendments be made to the admissions arrangements to include explanations of the processes for measuring the distance from home to school and for the admission of summer born children;</p> <p>(v) that the proposed Admission Arrangements for Brent schools and schemes of coordination for maintained schools in Brent for the 2017/2018 academic year are agreed (Appendix 1).</p>
13.	Lyon Park Infant and Lyon Park Junior amalgamation report	All Wards	that approval be given to the amalgamation of Lyon Park Infant and Lyon Park Junior Schools, which are community schools, from April 2016. The new school will be known as Lyon Park Primary School.
14.	Development Funds Programme for 2016-17	All Wards	<p>(i) that approval be given to the proposed 2015-16 programme of Development Funded projects and the relevant Heads of Service authorised to deliver this programme using the allocated budget and resources available;</p> <p>(ii) that the 2016-17 allocation £3.8m of S106 funding in 2016-17 in the following thematic split: £0.3m for Education; £2.1m for Transport, £1.2m for Amenity and Recreation; £0.2m for Employment be noted; and that opportunities for allocating sums for Affordable Housing, Environment,</p>

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			<p>and Social be pursued further;</p> <p>(iii) that it be noted that any necessary statutory or non-statutory consultation and the consideration of any objections or representations shall be undertaken by the relevant Heads of Service responsible for delivering the projects;</p> <p>(iv) that the Director of Planning & Regeneration be authorised to approve and relevant Heads of Service to deliver projects in 2016-17 over and above the allocations and projects detailed herein where the exceptional circumstances criteria as set out below, are met.</p>
15.	Housing Revenue Account (HRA) Business Plan Budget Setting - Proposals for 2016-2017	All Wards	<p>HRA Business Plan Budget 2016-17:</p> <ul style="list-style-type: none"> a) Note the HRA forecast outturn for 2015/16 as set out in section 3.1.1 (Table 1) – Budget Outturn Table 2015/16 of this report and to: b) Approve the proposals and agree the savings and budget reductions for the HRA budget for 2016/17, as set out in Table 15 of this report and agree that they be included in the overall Budget for 2016/17 for approval by Full Council in February 2016. c) Approve the HRA budget growth for 2016/17 of £512k and the use of £3.504m of one-off available resources. <p>HRA Rent Setting 2016-17:</p> <ul style="list-style-type: none"> a) Approve an average overall rent decrease (excluding service charges) from April 2016 of £1.15 per dwelling per week, for HRA council dwellings, which is an average overall rent decrease of 1%. b) Agree an average overall rent decrease from April 2016 of £1.26

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			<p>per dwelling per week for Hillside Dwellings, which is an average overall rent decrease of 1% as set out in section 3.2.2 (Table 6) of this report</p> <p>c) Approve an average overall licence decrease (excluding service charges) from April 2016 of £2.45 per pitch, per week, for residential council pitches, which is an average overall licence decrease of 1% as set out in section 3.2.3 (Table 7) of this report.</p> <p>HRA Service Charges 2016-17:</p> <p>a) Agree the following Service Charges from April 2016:</p> <ul style="list-style-type: none"> i. Concierge Service Charge: An average increase from £7.76 to £9.04 per week, to meet the actual costs of providing this service. ii. Agree all other Service Charge amounts will remain the same in 2016/17 as in 2015/16. iii. A review of Helpline Service Charges, including service-user consultation, is carried out in 2016-17 to consider the service specification and costs. <p>b) Agree an increase in Garage Rents, as set out in section 3.3.3 and in Table 11 of this report.</p> <p>c) Agree to increase the service charges for Hillside dwellings from April 2016 by an average of 0.6% (an average of £0.36 per dwelling per week) as set out in section 3.3.2 (Table 9) of this report.</p> <p>Management Services 2016-17:</p>

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			<p>a) Agree a Management Fee for Brent Housing Partnership of £7.458m for 2016/17 which reflects an efficiency saving as set in section 3.1.3 (Table 3).</p> <p>b) Note that a review of BHP’s Operating Model is underway with a further report to be made to Cabinet in 2016-17 with recommendations for service improvement and cost savings.</p> <p>c) Agree the amendments to the Council’s Tenancy Terms and Conditions for Brent Council Introductory and Secure tenants as set out in section 3.4.1 of this report, taking account of responses to consultation that has been undertaken.</p> <p>d) Approve a programme of financial and service reviews to be carried out in 2016/17 to review the cost, quality and customer satisfaction of:</p> <ul style="list-style-type: none"> I. Tenant Management Organisation – Watling Gardens II. Tenant Management Organisation – Kilburn Square III. Residential Site Pitch Managed Services <p>e) Approve a review of the existing Helpline and Estate Wardens Services in 2016-17 to consider future service arrangements including considerations of cost, quality and customer satisfaction.</p> <p>f) And agree to report to Cabinet on the outcome of the reviews, as set out in 2.4 b), 2.4 d) and 2.4 e) above.</p> <p>HRA Stock Investment Programmes 2016-17:</p>

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			<p>a) Approve an overall HRA stock investment programme of £33.789m for 2016/17, as set out in Appendix 1 of this report.</p> <p>HRA Development Programmes 2016-18:</p> <p>a) Agree a Phase 1 (infill) Council New Build Development Programme HRA budget of £8.373m for 2016/17 and £6.415m for 2017/18 to complete 61 homes.</p> <p>b) Approve the HRA Development Agency Fee of £608K for 2016-17 and £139K General Fund Development Agency Fee within the Phase 1 and Phase 2 budget at a) above as set out in section 3.6.1 and in Table 14 of this report.</p> <p>c) Agree a Phase 2 (infill) Council New Build Development Programme HRA budget of £6.284m for 2016/17 and £13.095m for 2017/18 to develop 94 homes.</p> <p>d) Agree a feasibility budget of £478k for Phase 2 (Infill) within the Phase 2 Infill budget at c) above and £250k for Phase 3 (Infill) in 2016/17 to progress future pipeline schemes.</p> <p>e) Agree a Phase 2 (NAIL) New Accommodation Independent Living Development Programme General Fund budget of £2.083 for 2016/17 and £1.289m for 2017-18 to complete 16 homes.</p>
16.	North West London Independent Healthcare Commission	All Wards	(i) that the findings of the Independent Healthcare Commission for North West London detailed in the accompanying report be noted;

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			<p>(ii) to note that a copy of the Commission’s report and a letter from the five commissioning boroughs has been sent to Jeremy Hunt, Secretary of State for Health and the Nation Audit Office;</p> <p>(iii) to note that the Council and members of the Health and Wellbeing Board are developing joint approaches to local service models intended to improve healthcare services, make best use of shared resources and achieve better outcomes for patients.</p> <p>(iv) to note that the Council remains concerned that the population modelling used to forecast the investments in future health services in west London significantly underestimates the likely growth in population and the impact of regeneration programmes such as Old Oak Common..</p>
17.	Adult Social Care Local Account 2014-2015	All Wards	<p>(i) that the performance and contextual information contained in this report be noted;</p> <p>(ii) that the current and future risks associated with the information provided and the strategic priorities identified be noted.</p>
18.	Authority to participate in the joint procurement of a Dynamic Purchasing System for Residential, Nursing and Supported Living Care Placements	All Wards	<p>(i) that approval be given to the Council’s participation in WLA collaborative procurement led by the London Borough of Ealing to establish a dynamic purchasing system (DPS) for residential, nursing and supported living care services led by London Borough of Ealing;</p> <p>(ii) that approval be given to the procurement detailed in 2.1 of the report being exempt from the normal requirement of Brent Council’s Contract Standing Order and Financial Regulations for good operational and/or financial reasons in accordance with the Contract Standing Order 84(a) and 85(c);</p>

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			(iii) that approval be given to the pre-tender considerations set out in 4.0 of the report that will be applied to select the DPS providers and used to award individual contracts.
19.	Approval to appoint providers to a Dynamic Purchasing System (DPS) for Accommodation Plus	All Wards	that approval be given to the appointment of the providers listed in Appendix 1 of the report to the DPS for Accommodation Plus Services.